



# L'ecole Chempaka Society for Educare

An ISC and IGCSE School for the discerning

Reg. Office :  
"Vanajaramam",  
A7, Jawahar Nagar, Trivandrum-03  
☎ 0471- 2314382, 2315619  
Email : lecolechempaka@gmail.com

"Silver Rocks", Edavacode,  
Sreekariyam, Trivandrum-695 017  
☎ School : 0471- 2592255  
Website : www.chempaka.org  
E-mail: lecole@chempaka.org



To  
Ms. Nikita Ann Jacob  
Parackel, T C 30/124(4)  
KRA 106, Bank Road,  
Kudavoor, Anayara P.O,  
Trivandrum – 695029

19/03/2021

Dear Ms. Nikita Ann Jacob

On the review of your candidature meeting our demands and with due respect to your interest in working in our organization, we are offering you the position of English Facilitator – Senior School, L'ecole Chempaka "Silver Rocks", Edavacode.

You have been chosen to join our team, to share and live our philosophy that permeates through everything we do. We are pleased to offer you formally an appointment with L'ecole Chempaka Society for Educare.

#### Position

Your position will be English Facilitator - Sr. School.

#### Salary

Your gross salary will be Rs. 30,000/- (Rupees Thirty Thousand only) per month inclusive of all allowances.

#### Working Hours

Your working hours will be 8:00 am to 3:00 pm from Monday to Saturday. Also, you are expected to be available at school as and when required to support development of the School. All second Saturdays and public holiday as per Kerala Government calendar will be holidays.

#### Leave

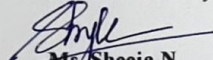
You are entitled for 10 casual leaves in a year. Leave shall be informed in advance and got approved by the Principal. There will be no leave reimbursements.

#### Probation

You will be on probation for a period of one year from the date of joining.

#### Appointment

Your appointment is for academic year 2021-22. Your date of joining will be 1<sup>st</sup> June 2021. The job is transferable within the schools run by the society.

  
Ms. Sheeja N  
Director

Acceptance



I, NIKITA ANN JACOB hereby accept the above offer of appointment as English Facilitator, L'ecole Chempaka "Silver Rocks" and agree to the terms and conditions delineated therein.

Name of Facilitator : NIKITA ANN JACOB

Signature of Facilitator: 